

# 1006.01E1 Application for Facility Use

Friday, August 11, 2023

## Application for Facility Use

Banner County Schools

Name Of Person/Organization Requesting Facility Use \_\_\_\_\_

Name Of Organization's Contact Person \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

What Facility and Room(s) Are You Requesting To Use? \_\_\_\_\_

\_\_\_\_\_

For What Activity Or Program Are You Using The Facility? \_\_\_\_\_

Date(s) Facility Needed \_\_\_\_\_

Starting Time \_\_\_\_\_

Ending Time \_\_\_\_\_

Check The Items That You Will Need For The Activity:

\_\_\_\_ Folding Chairs - How Many? \_\_\_\_\_

\_\_\_\_ Tables - How Many? \_\_\_\_\_

\_\_\_\_ Lighting - Instructions? \_\_\_\_\_

\_\_\_\_ Public Address Microphone

\_\_\_\_ Electrical Outlets

\_\_\_\_ Extension Cord - Length Needed? \_\_\_\_\_

\_\_\_\_ Concession Stand

\_\_\_\_\_ Scoreclock

\_\_\_\_\_ Podium

\_\_\_\_\_ Others (Please List)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ All Facility Use Is  
Subject To A Fee, If Applicable.

Any Groups, Organizations, or Individuals using Banner County School's facilities or equipment, will be held responsible for any damages incurred during their actual usage.

REQUEST APPROVED: \_\_\_\_\_

Date Received Signature of School Administrator Date Approved Reviewed

\_\_\_\_\_ Revised \_\_\_\_\_