

# Banner County School Teacher Application

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A complete application shall consist of the following documents. Other materials may be added should the applicant wish.

1. Letter of Application
2. Up-to-date Resume
3. Completed Application Form
4. A Copy of Transcripts from College or University
5. A Copy of Teaching Certificate

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Complete all requested information regardless of whether or not it is included in attachments. Applications will not be considered complete unless all questions are answered. Only completed applications will be considered for screening.

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**(Type or Print Legibly)**

DATE: \_\_\_\_\_

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LAST NAME	FIRST	MIDDLE
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EMAIL ADDRESS: \_\_\_\_\_

SOCIAL SECURITY NUMBER: \_\_\_\_\_

**PRESENT ADDRESS:**

CITY/STATE/ZIP: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_

**PERMANENT ADDRESS:** (If different from present address.)

CITY/STATE/ZIP: \_\_\_\_\_

HOME PHONE & CELL PHONE: \_\_\_\_\_

**PRESENT POSITION:**

NAME OF SCHOOL DISTRICT/ BUSINESS: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

SUPERVISOR & PHONE NUMBER: \_\_\_\_\_

**PROFESSIONAL PREPARATION**

HIGHEST DEGREE EARNED: \_\_\_\_\_

COLLEGE & LOCATION: \_\_\_\_\_

OTHER COLLEGES ATTENDED	LOCATION	ENDORSEMENT	DEGREE
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

TYPE OF TEACHING CERTIFICATE NOW HELD: \_\_\_\_\_

EXPIRATION DATE OF CERTIFICATE: \_\_\_\_\_

My major field of study in college was \_\_\_\_\_

I have a minor in \_\_\_\_\_

I am endorsed to teach \_\_\_\_\_



OUT OF STATE APPLICANTS MUST DETERMINE ELIGIBILITY FOR NEBRASKA CERTIFICATION.

CONTACT: Nebraska Teacher Certification Office  
Nebraska Department of Education  
301 Centennial Mall South  
Lincoln, NE 68509  
Telephone: 402.471.0739



**SUMMARY OF EXPERIENCE:** List all previous work experiences in reverse chronological order. Please include both school and non-school experiences.

INSTITUTION AND LOCATION	POSITION	FROM/TO YEARS	REASON FOR LEAVING
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**REFERENCES:** List five (must have 5) people who have the best insight regarding your teaching ability.

NAME	CURRENT TELEPHONE	WORKING RELATIONSHIP
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

**ELIGIBILITY FOR HIRE:**

Are you presently under contract? \_\_\_\_\_

Has your employer been notified of your application? \_\_\_\_\_

Will you be available by August 1 of the current calendar year? \_\_\_\_\_

**PERSONAL DISCLOSURE:**

Respond to EACH item. If there is no response to any item, your application will be removed from consideration. Information provided in this disclosure will not automatically bar your from employment but will be considered in view of all relevant circumstances.

1. Have you ever failed or refused to fulfill a contract of employment with any school district? \_\_\_\_\_  
(If yes, please explain.)

2. Have you ever had any license, permit, or certificate terminated, revoked, suspended, received a private or public reprimand or admonishment from a licensing agency (e.g., Nebraska Department of Education) or been subject to a judicial restraining or contempt order? \_\_\_\_\_  
(If yes, please explain.)

3. Have you ever been involuntarily terminated or asked to resign, or resigned in lieu of termination from employment? \_\_\_\_\_  
(If yes, please explain.)

4. Have you ever received a ticket, been charged with an offense, been arrested, or been convicted for a criminal offense relating to sexual or physical abuse? \_\_\_\_\_  
(If yes, please explain.)

**AUTHORIZATION AND VERIFICATION:**

Please read the following sections, date, and sign:

I certify that the information contained on this form and in any attachments made thereto is true and correct to the best of my knowledge. I understand that any omission or misrepresentation of facts will be cause for dismissal. I understand that disclosure of social security number is optional. It will be used to conduct background checks for employment purposes and for personnel and payroll processing and required reporting if I am employed.

I hereby authorize the investigation of all information supplied by me and release Banner County School of all liability based on this investigation. I also release all former employers, education institutions, personal references, or any other parties contacted, from all liability in releasing information.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

Teacher Applications will be kept on file at Banner County School for one year.

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**This application and supporting material should be forwarded to:**

Banner County School Administration  
PO Box 5  
Harrisburg, NE 69345

[www.bannercountyschool.org/](http://www.bannercountyschool.org/)

Telephone: 308.436.5262

Fax: 308.436.5252

**Banner County School District is an Equal Opportunity Employer**